

SHEFFIELD CITY COUNCIL

CABINET DECISIONS AND KEY INDIVIDUAL CABINET MEMBERS AND EXECUTIVE DIRECTOR DECISIONS

Forward Plan of Executive Decisions 1 August 2015 to 30 November 2015

The Forward Plan is published on the first day of each month and shows the key decisions to be taken by the authority over the following 3 months. It also includes non-key decisions due to be taken by the Cabinet over the same period.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known on the [What's New](#) web page.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet , Individual Cabinet Members or Executive Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The membership of decision makers are as follows:
 - **Cabinet** - Councillors Julie Dore (Chair), Leigh Bramall (Deputy Chair), Isobel Bowler, Ben Curran, Jackie Drayton, Jayne Dunn, Terry Fox Mazher Iqbal and Mary Lea
 - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at www.sheffield.gov.uk or can be collected at the Town Hall at the following address:-

Democratic Services, Town Hall, Sheffield, S1 2HH
4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date decision is expected to be taken and who will take the decision?	Description of decision (This includes details of those items or parts of those items which will be considered in private & the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	Cabinet Member and relevant Scrutiny Policy and Development Committee	What documents will be considered by the decision maker?	Date agenda documents available	Who can I contact about this issue and request documents, subject to availability?
Not before 1 Aug 2015 Cabinet Member for Environment and Transport	Changes to Recycling Collection Service 2015 (K) The report makes recommendations for changes to recycling services to realise the necessary savings to the waste budget.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	TBC	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk
Not before 1 Aug 2015 Cabinet Member for Environment and Transport	Changes to Household Waste Collection Service (K) The report makes recommendations for changes to waste services to realise the necessary savings to the waste budget.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	TBC	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk

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10 Aug 2015 Leader of the Council	<p>Local Sustainable Transport Fund 2 (LSTF2) Revenue Bid 2015/16 - Approval for Acceptance of Grant Funding (K)</p> <p>Following Sheffield City Council's success as part of a South Yorkshire wide funding bid for £4.811m Local Sustainable Transport Fund (LSTF) revenue monies, the Department for Transport has now confirmed funding for the one year fund, namely the financial year 2015/16. The Fund is key to delivering door to door connectivity and greener transport choices for businesses and the general public. Sheffield City Council (which includes the Safer Roads Partnership) are leading on projects to the value of £1.991m (including match funding) of which we are acting as the accountable body for £1.418mmillion. The remaining £573k is match funding, with £431k coming from external sources (including other public and private sector partners) and £142k coming from Sheffield City Councils existing revenue budget.</p>	<p>Leader of the Council (Councillor Julie Dore)</p> <p>Economic and Environmental Wellbeing Scrutiny Committee</p>	<p>Report of the Executive Director, Place</p>	<p>31/7/15</p>	<p>Place David Whitley Tel: 0114 2734192 david.whitley@sheffield.gov.uk</p> <p style="text-align: right;">Page 3 of 16</p>

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25 Aug 2015 Cabinet Member for Business, Skills and Development	City Marketing and Major Events (K) Business Case outlining the ambition for City Marketing and Major Events 2015-18, showing strategic priorities and proposed delivery mechanism.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall) Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	17/8/15	Place Brendan Moffett Tel: 223 2345 brendan.moffett@sheffield.gov.uk
26 Aug 2015 Cabinet Member for Housing	Empty Homes Agreement 2015-18 (K) The report seeks permission for the terms of the HCA Empty Homes Agreement 2015-18 to be accepted, to allow Sheffield City Council to access grant funding to purchase empty properties across the City.	Cabinet Member for Housing Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Place	18/8/15	Place Neil Piper Tel: 2037527 neil.piper@sheffield.gov.uk

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28 Aug 2015 Leader of the Council	Capital Programme Approvals Month 3 (K) The report seeks approval for: <ul style="list-style-type: none"> • a number of variations and additions to the current Capital Programme; • the acceptance of grants which may be used to fund the project; • the approval of procurement strategies for the delivery of projects in the programme; • the delegation to Director of Commercial Services of the power to award contracts for capital programme schemes after stage approval by the Capital Programme Group; and • other matters which may be necessary for the delivery of the capital programme. 	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	20/8/15	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk

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Not before 31 Aug 2015 Cabinet Member for Environment and Transport	Reducing Annual Spend through Veolia on Communications (K) All aspects of household waste services, including customer support and communications are provided by Veolia on behalf of the Council as part of a thirty-five year integrated waste management contract to 2036. The report recommends the reduction in spend through Veolia for communications on waste awareness issues including the mobile information unit.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	23/8/15	Place Gillian Charters Tel: 0114 2037528 gillian.charters@sheffield.gov.uk
7 Sep 2015 Leader of the Council	Capital Programme Approvals Month 4 (K)	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	27/8/15	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk

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14 Sep 2015 Cabinet Member for Housing	<p>Implementation of a new Sheltered Housing Service Charge to Mitigate the Impact of Withdrawal of Housing Related Support Subsidy (K)</p> <p>In March 2014 the Cabinet Member for Health, Care and Independent Living agreed a new Housing Related Support Subsidy Policy which provided that long term housing related support services, including the warden and alarm services in sheltered housing, should not be subsidised.</p> <p>This report seeks agreement to implement a new charging model for the Council's Sheltered Housing Service, and to levy the new service charges described in the report when tenants have been given 28 days' notice of those charges.</p>	Cabinet Member for Housing	Report of the Executive Director, Communities	6/9/15	Communities Rhian Owen Tel: 29 30119 rhian.owen@sheffield.gov.uk

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16 Sep 2015 Cabinet	<p>Annual Equality and Fairness Report 2013-14</p> <p>To provide:-</p> <ul style="list-style-type: none"> • An overview of progress and challenges on Equality, Diversity and Inclusion (EDI) • To update on the equality and fairness objectives for 2014/18 • An outline of the priorities, work underway and challenges, focused around work required to meet our Equality Duties and local priorities 	<p>Cabinet Member for Public Health and Equalities</p> <p>Overview and Scrutiny Management Committee</p>	Report of the Chief Executive	8/9/15	<p>Policy, Performance and Communications</p> <p>Adele Robinson</p> <p>Tel: 27 35861</p> <p>adele.robinson@sheffield.gov.uk</p>
16 Sep 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 3 (as at 30/6/15) (K)	<p>Cabinet Member for Finance and Resources (Councillor Ben Curran)</p> <p>Overview and Scrutiny Management Committee</p>	Report of the Executive Director, Resources	8/9/15	<p>Resources</p> <p>Mike Thomas</p> <p>Tel: 27 34358</p> <p>mike.thomas@sheffield.gov.uk</p>

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16 Sep 2015 Cabinet	Step up to Social Work (K) To continue to act as the Lead Authority for the Yorkshire and Humberside region to recruit and host 50 students in 10 local authorities on the Step up to Social Work post graduate degree programme which is delivered by Salford University.	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton) Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families	8/9/15	Children, Young People and Families Dorothy Smith Tel: 27 36976 dorothy.smith@sheffield.gov.uk
16 Sep 2015 Cabinet	Key Bus Route - Chesterfield Road Land Acquisition and Compulsory Purchase Order (K) Compulsory Purchase Order to run in parallel with negotiations by agreement to acquire all affected land and rights necessary to deliver the proposed highway scheme.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	8/9/15	Place Ian Taylor Tel: 273 5502 ian.taylor@sheffield.gov.uk

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16 Sep 2015 Cabinet	London Road Shop Front Improvement Scheme (K) The report seeks approval for a proposed London Road Shop Front Improvement Scheme (The Scheme) to be delivered under the Successful Centres Programme. The Shop Front Scheme will help to address the appearance through the funding and implementation of physical improvements to the front elevations of existing independent businesses to create an attractive centre that people are proud of and encourage further investment by the existing businesses themselves.	Cabinet Member for Housing Economic and Environmental Wellbeing Scrutiny Committee	Joint report of the Executive Directors, Place and Communities	8/9/15	Place Fiona Champion Tel: 20 52675 fiona.champion@sheffield.gov.uk

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16 Sep 2015 Cabinet	Hemsworth Extra Care (K) The report proposes the procurement of a developer partner for an Extra Care housing scheme on the site of the former Hemsworth School.	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea) Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities	TBC	Communities Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov.uk
14 Oct 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 5 (as at 31/8/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	6/10/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
26 Oct 2015 Cabinet Member for Environment and Transport	Review of Sheffield City Council's Assisted Waste Collection Policy (K) The report sets out the revised eligibility criteria, following a public consultation, for when an assisted waste collection will be granted.	Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	16/10/15	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk

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11 Nov 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 6 (as at 30/9/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	3/11/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
11 Nov 2015 Cabinet	Sheffield Cohesion Strategy (K) Renewing the City's Cohesion Strategy through a co-production model with the Cohesion Advisory Group	Cabinet Member for Neighbourhoods Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities	3/11/15	Communities Angela Greenwood Tel: 2930055 angela.greenwood@sheffield.gov.uk
11 Nov 2015 Cabinet	Gambling Act 2005 - Statement of Principles (Policy) (K) To approve the revised Gambling Act Statement of Principles (Policy) for referral for final approval to Full Council on 2 December 2015.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)	Report of the Executive Director, Place	3/11/15	Place Steve Lonnia Tel: 2053798 stephen.lonnia@sheffield.gov.uk

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11 Nov 2015 Cabinet	Licensing Act 2003 - Statement of Licensing Policy (K) To approve the revised Licensing Act Statement of Licensing Policy for referral for final approval to Full Council on 2 December 2015.	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)	Report of the Executive Director, Place	3/11/15	Place Steve Lonnia Tel: 2053798 stephen.lonnia@sheffield.gov.uk
9 Dec 2015 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 7 (as at 31/10/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/12/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
9 Dec 2015 Cabinet	Sheffield Alcohol Strategy 2015-2019 (K) The strategy will guide the strategic approach to addressing alcohol use and misuse in Sheffield for a 4 year period.	Cabinet Member for Public Health and Equalities Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities	1/12/15	Communities Helen Phillips-Jackson Tel: 27 53926 helen.phillips-jackson@sheffield.gov.uk

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11 Jan 2016 Leader of the Council	Capital Programme Approvals Month 8 (K)	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	23/12/15	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk
13 Jan 2016 Cabinet	Housing Revenue Account (HRA) Business Plan, HRA Budget and Rent Increase 2016/17 (K) The report provides an update on the HRA Business Plan and proposes the HRA budget, rent increase and rent charges for 2016/17 (Note: This will be submitted to Council for approval at its meeting to be held on 3 February 2016)	Cabinet Member for Housing Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities	5/1/16	Communities Liam Duggan Tel: 2930240 liam.duggan@sheffield.gov.uk

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10 Feb 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 9 (as of 31/12/15) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	2/2/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
9 Mar 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 10 (as at 31/1/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/3/15	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
Not before 1 Apr 2016 Cabinet	Revenue Budget and Capital Programme Monitoring 2015/16 Month 11 (as at 29/2/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
25 Apr 2016 Leader of the Council	Capital Programme Approvals Month 11 (K)	Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	15/4/16	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk

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Not before 2 May 2016 Cabinet Member for Finance and Resources	Revenue Budget and Capital Programme Monitoring 2015/16 Month 12 (as at 31/3/16) (K)	Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	TBC	Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk
<p>A key decision* is one that results in income or expenditure of £500,000+, or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website www.sheffield.gov.uk. Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH email to: committee@sheffield.gov.uk</p>					